
2019 Environmental, Social and Governance Report

LifeTech Scientific Corporation

Stock Code: 01302.HK

Environmental, Social and Governance Report

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ABOUT THE GROUP

LifeTech Scientific Corporation (“LifeTech” or the “Company”) and its subsidiaries (collectively the “Group”) are mainly engaged in developing, manufacturing and marketing of advanced minimally invasive interventional medical devices for cardiovascular and peripheral vascular diseases and disorders. The Group has marketed its products in various countries across Asia, Africa, America and Europe with its sales network and distributors throughout the world. Currently, the Group has plants and offices both in China and abroad focusing on the production and sales of three main product lines, including structural heart diseases business, peripheral vascular diseases business and cardiac pacing and electrophysiology business. The structural heart diseases business mainly consists of congenital heart diseases occluders and LAA occluder. The peripheral vascular diseases business mainly includes vena cava filter and stent grafts. And the new product line cardiac pacing and electrophysiology is mainly related to pacemakers.

As a responsible manufacturer of medical devices, the Group has passed certification of the ISO 13485:2016 quality management system for medical devices, complied with the requirements under the ISO 14001 environmental management systems and passed the inspection of the Good Manufacturing Practice for Medical Devices in China.

Environmental, Social and Governance Report

ABOUT THE REPORT

This report is the fourth Environmental, Social and Governance (ESG) Report issued by LifeTech (the “Report”). The Report presents the policies, measures and performance of the Group in environmental, social and governance aspects, to enable stakeholders to understand the Group’s progress and direction in sustainable development issues. The Report is compiled in both Chinese and English, and has been uploaded to the website of The Stock Exchange of Hong Kong Limited (the “Stock Exchange”) and the Group’s website at www.lifetechmed.com.

SCOPE OF THE REPORT

The Report presents the Group’s ESG performance for the period from 1 January 2019 to 31 December 2019 (the “Year”). During the Year, although the Company has production facilities both in and out of China, it only discloses the operation of the development, manufacturing and marketing of the “medical devices business” and focuses on the plant and office building of Lifetech Scientific (Shenzhen) Co., Ltd (“Lifetech Shenzhen”)¹ in Shenzhen, which is consistent with the scope of report for the previous year, since the production capacity of Lifetech Shenzhen accounts for more than half of the Group’s total capacity currently, which has significant influence on the financial and operating position of the Group.

STANDARD OF THE REPORT

The Report has complied with “comply or explain” provisions set out in the Environmental, Social and Governance Reporting Guide (the “ESG Guide”) of Appendix 27 to the Listing Rules promulgated by the Stock Exchange, and taken the four reporting principles specified therein—materiality, quantitative, balance and consistency as a basis for preparing the Report. In addition, the Report also includes individual KPIs (Key Performance Indicators) in the suggested disclosure in the ESG Guide to enhance the effectiveness of reporting. A complete content index is attached in the last chapter of this Report for easier reference in accordance with the ESG Guide while reading the Report.

CONFIRMATION AND APPROVAL

All information in the Report is from the Group’s official documents, statistics and management and operation information collected according to systems of the Group. The Report has been confirmed and approved by the board of Directors (the “Board of Directors”) of the Group.

Opinions and Feedbacks

The Group values the opinions of stakeholders. If you are in doubt with or have any suggestions on the content or presentation of the Report, you may contact the Group through the following means:

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¹ Lifetech Shenzhen is one of the major operating subsidiaries of the Group in China.

CHAIRMAN'S MESSAGE

The Outline of the Plan for Healthy China 2030 issued by the State Council of China in recent years specifies that social development relies on the service and quality of healthcare. As a developer, manufacturer and operator of medical devices, the Company recognizes the significance of health to human's well-being and social development, that's why LifeTech Scientific has always adhered to the principle of "Vision, Innovation, Passion and Teamwork", aiming to improve community public health and create value for all sectors of society through the manufacturing and sales of quality medical products accessible to everyone. However, the Group inevitably consumes natural resources and generates pollutants and wastes to the environment during the process of production. Given that the Group's attitude towards the environment is the same as we treat our patients, the Board of Directors spares no effort in the scope of ESG performance. It always caters for the needs of patients and develops and manufactures innovative medical devices based on market trends, which not only improves the brand image but enhances the competitive edge of the Group as well.

Given the importance of the Report, we have engaged a professional adviser to conduct management interview, determine the key subjects to be disclosed in the Report, effectively respond to the requests of the stakeholders and identify the issues that pose significant risks to our business. The Board of Directors is fully responsible for the management and prevention of such risks. In terms of environment protection, we continue to implement control over emissions; optimize energy utilization; evaluate performance and make corresponding adjustment. In terms of social responsibility, we also attach great importance to employee health and rights protection by endeavoring to provide improved employment systems and a healthy and safe working environment. Besides, we keep monitoring the potential risks existed on the supply chain and further integrate green procurement into our procurement process by selecting suppliers and contractors with good ESG performance. Undoubtedly, the Group also keeps close communication and cooperation with them in order to make sure the supply of raw materials and the constant manufacturing of high quality products. The Board of Directors of the Group have discussions on the ESG work of each business line annually; instructs each of the executive departments to set its targets in a top-down way and monitor their performance and progress toward the target. In 2019, for the environment scope of Lifetech Shenzhen, the Group invested more than RMB190,000 into, including but not limited to, trainings on environment protection, procurement of emergency materials and optimization of environmental facilities, and purchasing consumables and testing waste water and waste gas performance, but excluding the energy consumption costs from environmental facilities.

In the future, we will continue to rely on the three core businesses of the Group (i.e. structural heart diseases business, peripheral vascular diseases business and cardiac pacing and electrophysiology business) to realize its potential growth in 2020 and will also actively broaden its product portfolio and further improve its market position. In addition, we are considering to intensify our communication with both internal and external stakeholders to further understand their expectations and opinions. With their support and our collaboration with the industry, our ESG work can be implemented and optimized and enable the Group to further integrate the concept of sustainable development into its operation and contribute to community and environment health. In the long run, LifeTech is expected to become a leading company in the medical devices industry and drive its development in a sustainable way.

XIE Yuehui

Chairman

LifeTech Scientific Corporation

GOVERNANCE STRUCTURE AND RISK MANAGEMENT

The Group believes that effective risk management can minimize the loss of enterprises and is an integral part of daily management and good governance of enterprises. To enhance the effectiveness of the risk management systems, the Board of Directors takes full responsibility for risk management and supervision management of the internal monitoring system. Environmental and social risks constantly identified and managed by the Board of Directors include environmental policies and performance of the Group, and the Company’s compliance of relevant laws and regulations.

The Group has identified the following environmental and social risks and integrates response measures and management and control processes into corporation planning and management.

Major risk	Influence	Control measure
Emissions and exhaust gas discharges	The Group realizes that it may generate noises and exhaust gases during the production which has a certain impact on the surrounding environment. Considering the tightening standards under national and local laws and regulations, the Group also intensifies the monitoring of emissions to reach or even exceed the standards.	<ul style="list-style-type: none"> – The Group commits to complying with relevant laws and regulations of the country and develop and amend various internal policies as appropriate. – The Group has introduced latest technology to reduce the emissions. – The Group will also intensify employee training on rules of equipment operation and emergency response in order to reduce the emissions of pollutants and exhaust gases due to equipment failure.
Product responsibility	Client’s health and safety is the basis for the establishment and value of the brand of the Group. Besides, the healthcare industry greatly values the manufacturing and marketing of medical devices which are directly related to the physical safety of the public. Therefore, the Group is required to maintain strict requirements on management and product quality at all times to maintain the confidence of customers and users on our products.	<ul style="list-style-type: none"> – The Group has developed sound workplace policies on health and safety to ensure the health and safety of employees in the workplace, and has performed strict disinfection procedure. – Lifetech Shenzhen has established Class 10,000 cleanrooms for production that meet ISO 14644 standards to make sure its products are bacteria free. – The Group hopes to ensure its products in conformation with the national or regional standards and consumer requirements by improving product quality through the improvement of quality control system and the engagement of independent third parties for monitoring, review and certification.

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Major risk	Influence	Control measure
Product research and development (the "R&D") and improvement	The advanced medical technology and the development of the healthcare industry drive the reformation of the medical devices industry. Therefore, the Group spares no effort to make adjustment, improvement and refinement. The Group also implements pragmatic plans on the development and marketing of new products.	<ul style="list-style-type: none"> – The Group mobilizes resources, starts LifeTech Shenzhen R&D Laboratory, and strengthens R&D and improvement ability of new products and management matching; – The Group, through internal management policies on operation responsibilities, controls environmental and social risks in the development and marketing procedure of new projects or new products (such as fair competition and anti-corruption, etc.).

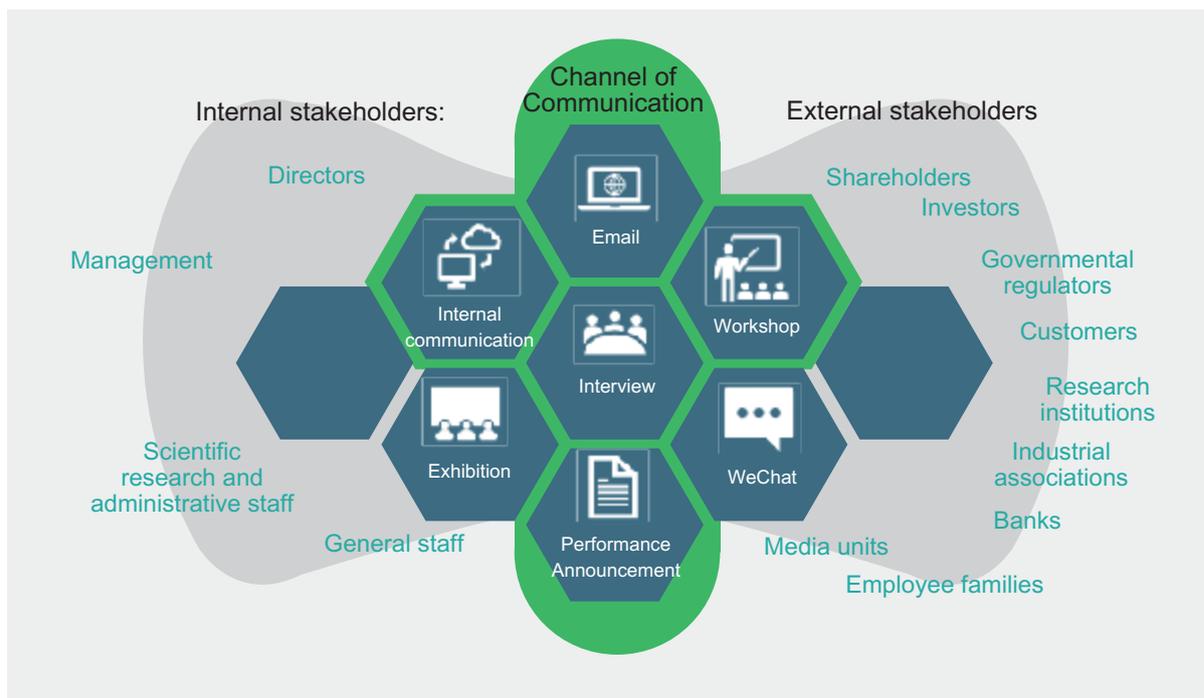
In the future, the Group will consider the incorporation of additional ESG risk classifications in terms of risk management, to identify its risks and opportunities in this regard and plan sustainable development strategies so as to improve its ESG performance.

STAKEHOLDERS' COMMUNICATION

LifeTech attaches great importance to the opinion from stakeholders and communicates with them through daily operation and different communication channels to establish mutual trust relations, which not only ensures the stakeholders to understand the development and operation policies of the Group, but also provides an opportunity for the Group to listen to their opinions, and to review the potential risks and opportunities in the sustainable development of the Group, which enables the Group to identify priorities of different subjects and develop relevant policies and measures. Therefore, the management of the Company has selected three items from the eleven environmental and social aspects from the ESG Guide as focused subject areas in the Report, including emissions and exhaust gas discharges, product responsibility and product R&D and improvement.

In the days to come, LifeTech will continue to strengthen the interaction with stakeholders and expand more diversified channels (such as conducting questionnaires among stakeholders) to increase opportunities to communicate with them and create a mutually beneficial and win-win relationship.

Main stakeholders and communication methods used during the Year



ENVIRONMENT PROTECTION

EMISSIONS

LifeTech understands that it is inevitable for the Group to generate emissions causing air pollution during the course of production. For the purpose of emission reduction, the Group has formulated the Environmental Management System setting out policies on the emission of exhaust gases in order to minimize the effect of its operation on the environment. During the Year, the Group did not identify any case of violation of laws and regulations in relation to emissions.

Exhaust Gas

The exhaust gases of the Group refer to the volatile organic compounds (VOCs) produced by vehicles and during the course of operation. As provided under the Environmental Management System, maintenance of vehicles of the Group shall be strengthened so as to ensure the emission reaching the standard. During the Year, the exhaust gas emission of the Group was mainly attributed to vehicles. The Group has gradually replaced diesel vehicles by gasoline vehicles since the previous year. Currently, the Group has only one gasoline service car which is rarely used. Detailed calculation results are shown in the chapter of KPI Overview herein.

Besides, the Group also requires the administrative department to monitor exhaust gases generated from the process of all production and experiments in a regular manner and to make sure the emissions reaching the relevant standards all the times. In the event of any unusual emissions identified, it shall be reported to the relevant departments and the environmental authorities and shut down the source of such unusual emissions. Meanwhile, the VOCs such as the matters including benzene, cyclic aromatic hydrocarbons and aromatic hydrocarbons are generated during production of the Group. Such matters threaten the environment and health of the surrounding residents. Therefore, the Group adopts methods such as catalytic combustion, or absorption to recycle or remove the VOCs and reduce the emissions into the air. The Group has also engaged a qualified third party to provide solutions to the Group's production and laboratory-sourced exhaust gases. For instance, all exhaust gases generated on the laboratory floor of the Lifetech Shenzhen's building are collected for treatment through facilities upon classification. The VOCs will be adsorbed by the activated carbon and acid gas will be treated through a water spray system. The exhaust gases in other plants will also be collected and treated through UV process and water spray system and discharged into the air upon meeting the relevant standards. Meanwhile, the Group also invited third parties to provide trainings on operation in order to ensure the correct operation of the exhaust gases treatment facilities, so that any failure in facilities will be solved in a due and timely manner.

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Waste

For the waste generated during the production, the Group will conduct integrated processing according to the Environmental Management System.

Waste classification	Processing method
Non-hazardous waste	<ul style="list-style-type: none"> — The administrative department is responsible for contacting qualified processing units to recycle and process recyclable wastes; and — Non-recyclable domestic waste is collected and transported by the environmental authorities.
Hazardous waste	<ul style="list-style-type: none"> — All hazardous wastes shall be collected upon classification pursuant to the List of Hazardous Waste; — Hazardous wastes generated by the production departments shall be stored in designated hazardous waste bins with lids and the Hazardous Waste Handover Form shall be completed; and — Hazardous wastes shall be regularly delivered to qualified organizations for treatment.

The Group also values the qualification of contractors. All contractors for the processing of hazardous wastes shall have the *Hazardous Waste Operator Permit and the Road Transport Operator Permit* granted by the governmental authorities, together with the qualification for hazardous waste treatment. During the Year, the Group did not identify any other case of violation of laws and regulations in relation to waste disposal.

Meanwhile, the Group has operated an electronic office, for example, the introduction of OA system and adoption of an electronic approval process; swiping card to print in order to control the number of print, and advocating the use of shared file and soft copy and reduce paper document in order to minimize wastes. Besides, other paper-saving measures adopted for office work include setting waste paper recycling bins in the office, advocating double-sided printing and reusing recycled paper to print and copy; reusing old folders; and recycling printers and cartridges by professional units.

Waste type		Amount of waste (tonne)			
		2019	2018	2017	2016
Hazardous waste	Waste acid	4.31	2.40	1.45	0.61
	Waste organic solvent	6.45	8.40	2.15	0.96
	Alkali waste	7.82	2.20	0.05	0
	Used mineral oil	0.20	0.20	—	—
	Waste hydrogen peroxide	—	—	—	—
Non-hazardous waste	Waste paper and plastics	8.70	4.40	3	6
	Waste planks	0.70	3.80	1.50	2
	Domestic garbage	178	110	20	25

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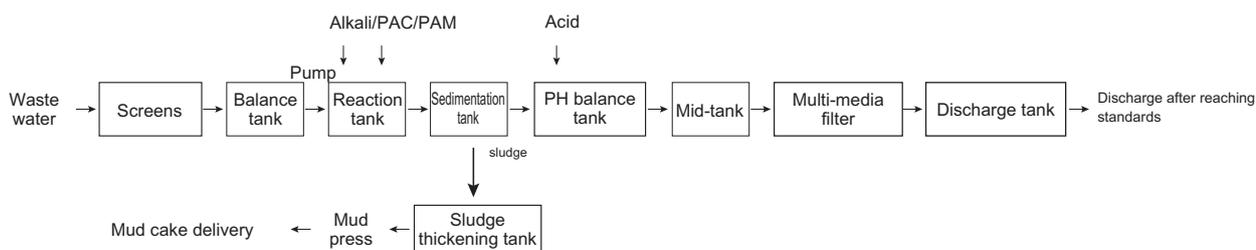
Waste Water

The Group inevitably generates waste water during production. According to the Environmental Management System, the Group conducts rain and sewage water diversion, and manages the industrial waste water, domestic sewage and rain in a separate and systematic manner.

Waste water type	Processing method
Industrial waste water	<ul style="list-style-type: none"> — Common industrial waste water, like general test waste water and clean water, is processed directly by entering a sewage treatment plant through municipal pipes. — Chemical effluent and other waste water containing hazardous substances are collected and deposited with the designated hazardous waste warehouse and then regularly delivered to the qualified processing unit for treatment.
Domestic sewage	<ul style="list-style-type: none"> — Domestic sewage mainly refers to waste water discharged from toilets and tea rooms. All the domestic sewage is discharged to the municipal sewage pipes and enter a sewage treatment plant in Nanshan for treatment upon the completion of the pre-treatment through septic tank.
Rain	<ul style="list-style-type: none"> — Rain is directly discharged outside by independent pipes.
Tail water from pure water system	<ul style="list-style-type: none"> — Tail water from pure water system is collected to cool the air-conditioning unit in the cleanrooms before discharge.

The waste water after degreasing process during the production will be processed by the Group by using a waste water treatment system with a processing capacity of 0.5 m³/h. The Group also engages qualified units at a quarterly interval to monitor the outfall and exhaust gases pursuant to the technical specification requirements for the monitoring of surface water and waste water by the determination of particulate matters in exhaust gas and the method of sampling for gaseous pollutants in a fixed source of pollution. In addition, the Group collects the tail water from pure water system to cool the air-conditioning unit in the cleanrooms, thus realizing the goal of water resource recycling and reuse.

The flow chart of the process is set out below:



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Greenhouse Gas

The Group's greenhouse gas (the "GHG") emissions (or referred to as "carbon emissions") from its operations are quantified according to the guideline² issued by the National Development and Reform Commission of China. The carbon emission of the Group mainly comes from purchased electricity of scope 2 (energy indirect emissions), followed by Scope 1 (direct emissions) of a mobile GHG and combustion source emitted from equipment and system. Detailed carbon emission evaluation results are shown in the chapter of KPI Overview herein.

USE OF RESOURCES

LifeTech values the reduction of resource waste during production and builds working environment that saves natural resources and reduces energy consumption. With the development of multiple measures in the Energy Management Control Process of LifeTech Shenzhen, treatment methods are adopted depending on different resource types.

Resource type	Method
Oil	<ul style="list-style-type: none">— Each department reasonably uses oil products according to the requirements of equipment lubricating oil and waste oil recovery;— All the replaced waste oil is uniformly reclaimed and handled by the use department and administrative department respectively;— Vehicles of the Group are maintained regularly so that the oil consumption will be kept within normal range.
Water	<ul style="list-style-type: none">— Water meters are installed as per production office area for water metering, water volume is counted monthly. In case of abnormalities, causes are found and measures are taken;— Administrative department shall often check the water use, and if faucets or valves are found to have any damage, they shall be timely repaired and replaced.
Electricity	In the ordinary course of business, the Group has been replacing our general lightings with LED lightings which are brighter and more energy-efficient. Meanwhile, it also strengthens the repair and maintenance of electrical equipment and reduces the energy consumption of the energy-intensive air-conditioning system in our cleanrooms by using recycled water for cooling. In addition, the Group purchased an electric vehicle for the maintenance staff of our engineering department in case of any emergent repair tasks.

² The Measuring and Reporting Guideline for Emissions of Greenhouse Gas for Machinery and Equipment Manufacturing Enterprises (Trail).

THE ENVIRONMENT AND NATURAL RESOURCES

Noise control

The Group understands that the noises will be made during our production, which may threaten the occupational health of our employees. Therefore, the Group makes regular repair and maintenance on its equipment and facilities and covers the source of noise to reduce noise pollution.

Protection of Biodiversity

The Group understands that the ecosystem is an environment that human relies on. The construction and operation of plants will bring damages to the surrounding environment. Therefore, an environmental impact assessment shall be performed before the design or planning of any new construction, renovation or expansion project and the requirements of environmental impact assessment shall be strictly followed during the process of designing and constructing the projects. Upon the completion of construction, inspection shall also be made under the requirements of environmental impact assessment on the project which can be put into use only after being valid for acceptance. The R&D laboratory of Lifetech Shenzhen was put into use in the previous year. It was constructed based on the design planning approved by the environmental, water and other relevant authorities of Shenzhen government in order to ensure the health of our employees and minimize the effect of construction on the surrounding environment.

Environmental Training/Events

In order to improve the awareness of environment protection of its employees, the Group delegates the person in charge of environment protection to attend the training on environmental housekeeping and refined enterprise environmental management organized by the Chinese Society of Environmental Sciences, as well as various seminars arranged by the competent ecological or environmental authorities regularly.

Prospect

The Group will continue to abide by the national and local regulations and standards related to polluted emissions, such as the *Environmental Protection Law of the People's Republic of China*, the *Law of the People's Republic of China on the Prevention and Control of Environmental Pollution by Solid Waste*, the *Law of the People's Republic of China on Prevention and Control of Water Pollution*, and the *Comprehensive Emission Standard of Air Pollutants* (GB16297-1996). The Group will be committed to its responsibility for environment protection by improving its environmental performance to a higher level than that required by the laws and regulations.

VALUED EMPLOYEES

Employment System

The Group places high importance on its employees and strives to establish an improved employment system. At present, the Group has formulated policies like the Employee Manual, the Attendance and Leave Management System, the Recruitment Management System and the Promotion Management System to regulate management of salary and dismissal, recruitment and promotion, working hours, vacation and other welfare and treatment of the Group.

HR department and senior management are responsible for relevant work in relation to promotion of employees in the Group, and the following evaluation management methods are adopted.

Evaluation item	Evaluation content	Evaluation method
Comprehensive quality	Working attitude, professional ethnics and company identity	Questionnaire and staff interview
Business ability	Position knowledge, professional techniques, English and software operation, etc.	Written exam, interview, actual operation and debriefing
Management capacity	Leadership ability, communication ability, cooperation ability and management ability	Case study, overall assessment and debriefing

Diversification has always been the pursuit of the Group. During the Year, a total of 43 ethnic minority employees and 2 foreigners were working in the Group, accounting for 6.5% of the total employees.

The Group complied with relevant laws and rules, including *the Labour Law of the People's Republic of China*, *the Labour Contract Law of the People's Republic of China*, etc. No cases that violate laws or regulations were found relating to employment of the Group in the Year. The Group will develop policies concerning fair opportunities and anti-discrimination so as to build a systematic working management system going forward.

Welfare and Benefits

In addition to a basic salary, the Group offers its employees with additional benefits. In general, free dinner or meal allowance will be provided to employees when they are required to work overtime to the time specified by the Group during working days. Moreover, in order to resolve the housing issues of fresh graduates, the Group provides staff quarters for them and other employees in need, and employees who do not have welfare quarters are also reimbursed with transportation allowances according to the nature of the positions. The Group also advocates for family-friendly policies to comprehend working parents, for example, male employees who meet the relevant requirements of the National Family Planning Policy can be entitled to 15 calendar days of paternity leave and female employees are not only entitled to maternity leave and breast-feeding leave but also pregnancy examination leave. In 2019, the Group established a labour union to protect its employees' legitimate rights and secure opportunities on better benefits for employees. Meanwhile, the labour union and the Company jointly organized a variety of activities with the aim of enhancing the effective communication and cooperation among employees.

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In addition, the Group encourages diversified development of its employees. The Group also provides sport venues and entertainment facilities, such as basketball courts and table tennis in its plants, and it continually collaborates with sport stadiums nearby to regularly organize sports events such as basketball, badminton and football activities. Meanwhile, the Group also organizes employees to conduct team building activities and domestic or overseas travel. During the Year, the Group and its certain departments organized various tours for employees such as cruise tours in Japan, Baishui scenic zone tours in Guangzhou, Christmas barbecue party and annual activities. Apart from the foresaid, the Group's employees were also invited to participate in the essays solicitation in celebration of the 20th anniversary and fun games, which helped employees to release stress from their busy work and pursue a healthy lifestyle through sports and recreational activities. There were a total of 1,540 participants in these events throughout the year.

HEALTH AND SAFETY

As a firm focusing on medical device production, LifeTech believes that the health and safety of employees in the workplace are important to the operations of its business. The Group has correspondingly formulated relevant regulations such as the *Occupational Health Management System, the Industrial Accident Management, and the Labour Insurance Supplies Management System*, which aims to protect employees' physical and mental health and minimize the occurrence of dangerous accidents, as well as strive for zero accidents. The Group arranges physical examination for its employees every year. In particular, for the positions with occupational hazards, pre-post, on-the-job, off-post health examination for employees will be strictly conducted according to the corresponding occupational hazard factors to ensure the health of employees. In addition, the Group has purchased medical insurance for employees since they have joined the Group, covering in-patient, out-patient and Chinese medicine treatment. The Group also provides employees with additional insurance by purchasing supplementary commercial medical insurance and overseas travel insurance.

Working Environment Maintenance

The Group keeps its workplace ventilated by the combination of natural ventilation and mechanical ventilation. Air-conditioning facilities are installed to maintain proper ventilation and humidity in the workplace in hot weather, aimed to provide a comfortable and safe working environment for employees. Meanwhile, cleaning staff are arranged to clean the plant, public areas, green belts and corners, and remove ponding water, from time to time every day in order to maintain a clean and tidy environment. For the common mosquito-breeding sites, pest control service will be provided periodically by the engineering department.

Occupational Disease Management and Prevention

According to the provisions under the *Occupational Health Management System* of LifeTech, the general manager is fully responsible for the occupational health management of the Group in order to protect employees from occupational hazards. Besides, a safety officer is designated, mainly responsible for the following: (1) establishing safe production management systems, emergency response schemes and organizing emergency drills; (2) identifying, evaluating, controlling by class, inspecting and recording the Group's safe production condition regularly; (3) facilitating the construction of each safe and occupational disease protective facilities and implementing prevention and control measures against occupational disease; and (4) arranging the promotion and trainings on safe production and investigating accidents related to safe production to prevent and rectify works in violation of rules.

The safety officer of the Group is also responsible for providing training to employees in high-risk positions and inspecting whether the employees wear protective equipment. The Group provides protective equipment which meet the national standards to the positions with potential occupational hazards (e.g. sterilizing, polishing and spot welding) and makes sure such operators fully aware of the method of wearing and usage. In the dangerous part of equipment and at the workplace with potential occupational hazards, conspicuous warning marks and notices stating such potential hazards are posted with corresponding emergency supplies. The emergency stop switches are installed on all of equipments in case of any emergency. The residual current device are also installed on each of the equipment in order to shut off electric power in the event that the electrical leakage takes place.

Safe Production Education Training

Safe production training is an important part of the Group for the implementation of the policy of "safety first, prevention centred, comprehensive governance". As such, the Group has formulated the *Safety Education Training System* to regulate the relevant work of safety training of the Group. The Group has strictly complied with relevant laws and regulations, including the *Law of the People's Republic of China on Safety Production*, the *Law of The People's Republic of China on Prevention and Control of Occupational Diseases* and the *Fire Protection Law of the People's Republic of China*. During the Year, the Group did not identify any case of violation of laws and regulations in relation to health and safety.

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Safety training of the Group includes three parts as follows:

Employee type	Training requirement
Safety officer	<ul style="list-style-type: none"> Relevant employees may take positions only after acquiring the safety qualification certificates certified by the supervision and administration department of safety production.
Practitioners	<ul style="list-style-type: none"> New employees must take their positions after accepting three-level safety education training and passing the examination. Three-level safety education includes: <ul style="list-style-type: none"> ✓ Company: safety officer is responsible for training including courses of fire safety, occupational health safety and safety regulations of the Group; ✓ Department: the head of department is responsible for training about on-site evacuation, use of safety equipment and safety production status of departments, etc.; ✓ Team: team leader introduces production characteristics of posts, use of personal protective equipment and other protective measures. Special operation staff shall take their positions after accepting specific safety operation training, and obtaining the corresponding qualification certificates.
Other staff	<ul style="list-style-type: none"> In case of transferring or leaving posts over six months, staff concerned shall take part in safety training organized by the department and team, and qualified ones can work in the new positions; When the new processes or new devices come into use, safety training shall be arranged for the relevant staff based on the characteristics of new processes and devices; When carrying out a risky overhaul project, safety requirements shall be raised on constructors and the implementation of all safety measures shall be checked.

During the Year, the Group organized a total of two emergency evacuation drills. The Group regularly conducts on-site emergency treatment drills according to the operational risks of each position, and department representatives are also regularly trained in first aid knowledge.

Work Injury

If an employee is injured at work, the employee will be sent to hospital for treatment immediately, and all upfront medical expenses of which will be borne by the Group. The department where the injured employee works shall submit the *Accident Investigation Report* to the safety management department in a timely manner. Meanwhile, the safety officer shall submit an application for identification of work-related injury to the social security department during the required period. Subsequent to the recovery of the relevant injured employees, the Group will arrange the appropriate positions in accordance with the health situation of such employees, provided that they are required to receive safety training before they return to work.

DEVELOPMENT AND TRAINING

LifeTech actively develops the professional skills of its employees and devotes itself to helping employees improve skills required by their career development. The Group provides employees with internal training and external training in accordance with the formulated *Training Management System*. The training schedule mainly includes:

Training form and arrangement	
Internal training	It refers to the lectures provided by the Group's internal lecturers, and the content of which involves training for new employees, induction training for operation employees, and professional skills training.
External training	It means external resources are used to achieve the training of employees in the case that internal training cannot meet the development of the Group's business, and the training content includes the general competency and quality system training, etc. External training consists of two forms: external assignment training and inviting external lecturers.

During the Year, The Group's employees participated in a total of 833 internal trainings and 66 external trainings. The total training hours of employees were 15,466, with average training hours of 36.66.

Since the clinical department is one of the gatekeepers to the Group's products, the employees' qualifications and experience are crucial for this department. Moreover, the clinical department established inspection team recently, which aims to strengthen the supervision of the quality of clinical trials of products. As such, the clinical department established a complete system of guidance with employees at various levels in 2019 to ensure all clinical employees in various positions and with different experience can obtain sufficient guidance and assistance. Communication between levels is propelled proactively to ensure the management process of clinical trials is under control. Meanwhile, the clinical department also strengthens the employee training to conduct offline training on a quarterly basis and conduct regular online training for various professional skills. In addition to various online and offline trainings, the Group also actively arranges employees to participate in external extraordinary training to provide stable and qualified project managers and clinical inspectors for conducting clinical trials.

Labour Standards

During the Year, the Group complied with relevant laws and rules, including the *Labour Law of the People's Republic of China*, the *Law of the People's Republic of China on the Protection of the Minors*, etc., and prohibits behaviours including hiring child labour or forced labour in the workplace, which is stated in the *Employee Manual*.

The original identity documents of successful candidates shall be checked at the time of employment to ensure comply with the requirements of national labour laws. If someone worked in the Group is under the age of 18 years or has provided false information, the Group would terminate the employment contract at once and contact with parents of the child labours or the local governments to take them back at the Group's expense. The Group will also constantly concern the school attendance of the child labour.

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Meanwhile, the Group respects employees' right to resign freely. If an employee resigns for personal reasons, he/she shall complete the Resignation Application in advance and submit it to the Human Resources department for approval. The Group must also comply with the national employment laws and pay the wages to employees who leave the Group. Furthermore, the Group has developed relevant rules of preventing from forced labours with reference to peer practices and does not force employees to work. The Group prepares production schedule periodically to avoid working overtime and reviews its workflow from time to time. In case that it is necessary to work overtime due to the work arrangement, application shall be made to superior management. Employees who worked overtime may take time off according to relevant arrangement.

No cases that violate laws or regulations were found relating to child labour or forced labour of the Group in the Year.

DILIGENCE IN OPERATION

Supply Chain Management

LifeTech understands the importance of supply chain management to its own operation. Through internal management systems like the *Purchase Control Procedures*, the Group devotes itself to managing all kinds of risks during purchasing.

There were 74 main suppliers in total during the Year. To guarantee the suppliers meet the requirements, the purchasing department, quality management department, and R&D department of the Group are responsible for different performance of evaluation of suppliers respectively.

Department	Responsibility
Purchasing department	Mainly responsible for the procurement of materials and equipment required for the Company during its process of production and R&D and supplier management, including supplier development and evaluation, business negotiation, order management and supplier performance management, etc. Meanwhile, the purchasing department is also responsible for adjusting the procurement guidelines and supplier codes in response to the market demand in due course.
Quality management department	Mainly responsible for verification, inspection of products provided by suppliers and product test.
R&D department	Mainly responsible for quality risk evaluation to suppliers and supplier selection.

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With the awareness of green procurement increasing these years, more and more customers require to increase the proportion of applying environment-friendly products and raw materials. The Group has also been pleased to accept the transformation of market and changed its procurement behavior. For example, the Group requires its suppliers which engage in the industry of polymer materials and nickel-titanium wire material to provide a declaration that their products conform to the Regulation Concerning the Registration, Evaluation, Authorization and Restriction of Chemicals (the “REACH”) so as to ensure the products can successfully access EU market for use in a safe manner. The purpose of the regulation is to protect the health of human beings and the safety of environment, maintain and enhance the position of competitive advantages of EU chemical industry, improve the innovation capability of enterprises and achieve the goal of social sustainable development. In the future, the Group will consider integrating the green procurement into the procurement process by preferential selection of products that are certified as green products and appointment of suppliers and contractors which have performed well in corporate social responsibility or obtained the Certificate of Environmental Management System.

Product Responsibility

Quality Control

The Group has established a quality management system with a set of complete and sound product quality control process in effective operation. The Group has obtained the Certificate of the Quality Management System Authentication for Medical Devices and the Certificate of Product Authentication under ISO 13485 issued by an EU Notified Body under DEKRA, showing its products have conformed to the import and export requirements for medical devices in Europe, Africa, Southeast Asia and other regions.

LifeTech has formulated the Inspection and Test Control Procedure and the Sterilization Confirmation Procedure to ensure that our products meet the Group’s requirements on health and safety. The quality management department conducts spot check on products regularly and then delivers them to the lab recognized by China National Accreditation Service for Conformity Assessment (“CNAS”) for testing. The Inspection and Test Control Procedure specifies the requirements on quality control of products (including clinical trial samples), in which the requirements on procedure for inspecting supplied materials, finished products and releasing the finished products is specified, ensuring the products meet the national and industrial technical requirements. The products are released strictly according to the provision of Products Release Procedure. The clinical department conducts clinical trials in accordance with regulations and guidelines of respective countries and complies with the World Medical Association Declaration of Helsinki to ensure compliance with the ethical principles for human-based biomedical research. The clinical department has also established internal Standard Operating Procedure and guidelines, such as Clinical Evaluation Control Procedure, EU Clinical Evaluation Requirements, Standard Operating Procedure of Medical Devices for Clinical Trial, Procedures for Reporting Adverse Events in Clinical Trials, Standard Operating Procedure of Inspection of Medical Devices for Clinical Trial, to actively track and report all kinds of events incurred in clinical trials so as to ensure the identification of risks arising from human-based research. During the Year, the Group has established a clinical inspection team mainly responsible for comprehensive inspection on the marketed clinical projects and outsourced clinical programs operated by the Company to ensure the supervision of trial quality over the clinical trial process. In addition, third-party experts are also invited to conduct external inspection for some programs and centres. The Group expects to ensure the safety and effectiveness of the marketed products through the complete inspection process so as to meet the requirements of more and more strict regulations at home and abroad.

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In addition, the products of the Group are sterile or sterile implanted medical devices, with extremely high requirements for aseptic performance. In order to ensure the aseptic performance of the products, the Group conducts confirmation of the process of product sterilization and strict monitoring of the sterilization process parameters of the products in accordance with the requirements of Sterilization Confirmation Procedure. The Group has also set up a 10,000-level purification workshop which aligned with the ISO 14644 Standard, the quality control staff regularly carries out strict management and control on the purification workshop and process water so as to control the pollution effectively.

Recall

In the event that any product quality problems or adverse events arise when the customers use the products, the Group will investigate, analyze and deal with incidents in accordance with the Processing Procedure for Customer Complaints, Adverse Event Reporting Procedures and relevant laws and regulations. If remedial measures are required after delivering, the Group will issue a notice of advice for the purpose of supplementing the information or proposing appropriate measures in accordance with the Notice of Advice and Recall, and recall the product if necessary. Any product quality problems and recalls will be reported to the regulatory authorities in a timely manner by the Group. During the Year, the Group had no major accidents in which products are fined, recalled and punished by government departments due to major quality problems or health and safety reasons.

Customer Satisfaction Surveys and Complaints Management

LifeTech values the opinions from customers on the products of the Group, and to this end, the Processing Procedure for Customer Complaints is specially formulated to specify the channels for receiving and flows for addressing customer complaints. When the Group receives customer complaints, an initial response will be made to customers within 24 hours. If relevant problems exist, the Group will appoint a commissioner to conduct investigation, analyze the event and raise corrective and preventative measures.

In the Year, the marketing department of structural heart diseases business conducted a customer satisfaction survey against full lines of products, including the product line of congenital heart occluders (Cera, HeartR, SteerEase) and that of LAA occluder (Lambre). The opinions came from more than 30 hospitals and 62 customers. Generally speaking, they were satisfied with the packaging, closure effect, design structures and specifications of the products. They also gave positive comments on the Group's after-sales service, academic activities and complaints handling. All of the opinions on products from customers will be discussed with relevant departments such as R&D department and quality control department on the PMS management assessment meeting in 2019 and then an improvement solution shall be raised.

Label and Advertising Management

For the purpose of regulating the management of product labels, the Group has enacted the Language, Label Control Procedures. Registration department is responsible for reviewing the regulatory compliance of labels and updating the changes and examinations to relevant departments in due course. Meanwhile, product development department is responsible for providing details of products, guaranteeing the customer's right to know. Before each set of labels published, it will be checked again and again to ensure that the information is accurate.

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The Group has not formulated relevant policies as it currently has not marketed product advertisement to the public. The Group spares no effort to make true description of the introductions and functions about its products and carefully reviews the materials to ensure the accuracy of relevant contents. The Group is regulated by the laws and regulations such as the PRC Law on Products Quality and Advertising Law. No violation of laws or regulations were found relating to improper product label and advertising management of the Group in the Year.

Intellectual Property Right

As a medical device manufacturer that owns independent intellectual property rights, while protecting our intellectual property rights from infringement, the Group also undertakes to respect the intellectual property rights of other partners. Confidentiality agreements signed with different partners stipulate that both parties shall respect the intellectual property rights of the counterparty. In case of any violation, the corresponding result shall be borne by the violating party, including: claims, business losses, legal arbitration and other penalties, etc. The Group has set up an intellectual property department, to take full responsibility of relevant matters concerning intellectual property rights. The Group is excited to be rated as a National High-Tech Enterprise. The Group has filed 212 patent applications while 89 patents had been registered in the Year. As at 31 December 2019, the Group had cumulatively filed a total of 1,081 patent applications, of which 286 had been registered. In 2019, Lifetech was awarded to be an “Intellectual Property Advantage Enterprise of the People’s Republic of China” and an “Intellectual Property Demonstration Enterprise of Guangdong Province”.

Maintenance of Customers Information

The contracts with customers stipulated that the Group undertakes to protect customer information, including but not limited to:

- Technical information: designs, drawings, specifications and moulds, etc.;
- Commercial information: sales information, customer list, price, purchase means and product features; and
- Other information: development concept of new products or future development plans etc.

Company and Personal Data Privacy Protection

It is inevitable to obtain a proper amount of personal data and customer information during the operation process, and some products will be sold to European and American countries, which will inevitably be regulated by the EU *General Data Protection Regulation*³. Therefore, the Group has formulated a data confidentiality agreement in accordance with relevant laws and regulations like the *Contract Law of the People’s Republic of China* and the *Regulations on the Protection of Technical Secrets of Enterprises in Shenzhen Special Economic Zone* (《深圳經濟特區企業技術秘密保護條例》), in order to guide employees to process personal data and standardize the use, collection and disclosure of data, strictly compliance with the related regulations on the personal data protection and leaking out, prudently handle the sensitive and personal data. According to the definition, confidential information includes, but not limited to, patent technology, design, process flow, technical report, personnel file, etc. Data must be collected in a lawful way and directly for recruitment purpose/purpose stated in collection of personal data only. The Group is equipped with the latest anti-virus software for protection and encryption.

³ Namely GDPR, EU Regulation Number: (EU) 2016/679, which regulates the protection of the data and privacy of all EU people. It also addresses the export of personal data outside the EU.

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It is deemed to be illegal for anyone to disclose, announce, issue, publish, transfer, and assign the data to any third party or in other ways without authorization or by accident. All suspected and confirmed cases must be submitted to law enforcement authorities. The group will dismiss the person concerned once proven to have committed any misconduct. Meanwhile, if the customer information has been disclosed, collected and used without authorization which resulted in a loss to the Group, the Group would reserve the right to pursue.

No confirmed violations and complaints about advertising, data privacy and intellectual property rights matters in respect of the products and services provided were found during the year ended 31 December 2019.

ANTI-CORRUPTION

The Group complied with corruption related laws and rules, including the Anti-Unfair Competition Law of the People's Republic of China, the Law of the People's Republic of China on Anti-Money Laundering, etc. LifeTech prohibits any corruption related to bribery, extortion, blackmail and money laundering in daily operation. LifeTech Anti-Corruption Policy provides that employees of the Group are not allowed to provide any articles of value to customers, governmental officers or other third parties. LifeTech holds anti-corruption training (about 40 minutes each) for new employees quarterly, aiming to improve the anti-corruption awareness of all employees in the Group. In case that relevant conditions are found, any employee or partner can report to the relevant departments of the Group by phone or email anonymously. The Group prohibits retaliation against informers. No violation of laws or regulations were found relating to corruption of the Group in the Year. There were no corruption lawsuits related to the Group and employees in the Year.

CO-BUILDING COMMUNITY

LifeTech has always attached great importance to commitment to social responsibility, focused on communities where it located in and international needs. LifeTech will continue to participate in the voluntary screening of congenital heart diseases for residents in remote mountainous areas and provide technical support, hoping that more patients in remote mountainous areas can receive normal and effective treatment to recover as soon as possible, restore hope and enjoy a healthy life through the Group's expertise in the field of medical devices.

During the Year, LifeTech has successively participated in the following community activities to help people in need.

- LifeTech participated in a CIS charity project organized by the Colombian Association of Cardiovascular Intervention Surgery and donated two main products and two supporting sheaths. The Group was also awarded a Certificate of Appreciation by the organizer at the 2019 Colombia National Exhibition of Cardiovascular Field (CCHICV).

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- From July to September 2019, LifeTech set up volunteer medical teams with the heart surgery centre of Sichuan Provincial People's Hospital, the First Affiliated Hospital of Guangzhou Medical University and Red Cross Society of China Yunnan Branch, respectively, to carry out the public welfare screening of congenital heart disease and pulmonary hypertension for the elderly and children in Sichuan and Yunnan. Meanwhile, the doctors in the teams treated them by using the medical devices of LifeTech.
- During the Year, the Group also donated medical devices of RMB 60,000 to Red Cross Society of China Beijing Branch to support the patients in poverty.



Ganzi, Sichuan



Qujing, Yunnan

The Group will implement the existing community investment management measures to the corporate's policy level and revise the community investment policies and approaches from time to time. LifeTech strives to provide safe and innovative cardiovascular medical devices for doctors and patients worldwide, improves the public health level of the community, and creates value for all sectors of the society.

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KPI OVERVIEW

ENVIRONMENTAL PERFORMANCE

Environmental KPI	Amount			Unit
	2019	2018	2017	
Air emissions				
Nitrogen oxides	262.2	12.2	22.2	Kilograms
Sulphur oxides	0.3	2.2	1.8	Kilograms
Inhalable suspended particles	24.4	1.0	1.6	Kilograms
GHG emissions				
Scope 1	50.2	157.0	207.9	Tonnes of Co ₂ -e
Scope 2	4688.1	3130.8	1334.7	Tonnes of Co ₂ -e
Total GHG emissions	4738.3	3287.8	1542.6	Tonnes of Co ₂ -e
GHG density (Area per square metre)	0.31	0.24	0.26	Tonnes of Co ₂ -e/m ²
Hazardous waste				
Total amount of hazardous waste	18.8	13.2	3.7	Tonnes
Density of hazardous waste (Area per square metre)	0.0012	0.0010	0.0006	Tonnes/m ²
Non-hazardous waste				
Total amount of non-hazardous waste	187	118.2	24.5	Tonnes
Density of non-hazardous waste (Area per square metre)	0.012	0.009	0.004	Tonnes/m ²
Sewage				
Total amount of sewage	1825	1825	895	Tonnes
Energy consumption				
Gasoline	251	216.2	192.8	megawatt hour (MWh)
Diesel	11.5	7.5	8.2	MWh
Purchased electricity	5603.1	5939.8	2532.2	MWh
Total energy consumption	5865.6	6163.5	2733.2	MWh
Energy density (Area per square metre)	0.40	0.45	0.46	MWh/m ²
Water consumption				
Total water consumption	48957	9490	18151	m ³
Water consumption density (Area per square metre)	3.2	0.7	3.0	m ³ /m ²
Packaging materials used for finished products				
Total amount of Packaging materials	10.9	16.8	30.0	Tonnes
Density of Packaging materials (Area per square metre)	0.0007	0.0011	0.0023	Tonnes/m ²
Density of Packaging materials (calculated by production capacity)	0.0001	0.0001	—	Tonnes/piece of products

SOCIAL PERFORMANCE

Employee distribution			Distribution and proportion of the number of employees leaving their jobs	Distribution and proportion of the number of new employees
Gender	Male	362	95 (26.2%)	56 (15.5%)
	Female	329	69 (21.0%)	68 (20.7%)
Employment Category	Chief executive	3	0 (0.0%)	0 (0.0%)
	Senior executives	19	2 (10.5%)	0 (0.0%)
	Middle management	115	15 (13.0%)	11(9.6%)
	General staff	554	147 (26.5%)	113 (20.4%)
Age	Less than 30	289	80(27.7%)	85 (29.4%)
	30-40	362	76 (21.0%)	39 (10.8%)
	41-50	30	5 (16.7%)	0 (0.0%)
	Above 50	10	3 (30.0%)	0 (0.0%)
Rate by gender (M:F)		1.1:1	1.4:1	1:1.2
Total		691	164 (23.7%)	124 (17.9%)

Occupational safety and health performance	Total
Number and rate of work-related deaths	0, (0.0%)
Number and proportion of work-related injuries	0, (0.0%)
Number of working days lost due to work injury	0
Number of absent days	0

REPORT CONTENT INDEX

Main category	Content	Page index and remarks
A1 Emissions		
General disclosure	Information on:	
	(a) the policies; and	
	(b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to air and greenhouse gas emissions, discharges into water and land, and generation of hazardous and non-hazardous waste.	8-11
A1.1	The types of emissions and respective emissions data.	24
A1.2	Greenhouse gas emissions in total (in tonnes) and intensity.	24
A1.3	Total hazardous waste produced (in tonnes) and intensity.	9, 24
A1.4	Total non-hazardous waste produced (in tonnes) and intensity.	9, 24
A1.5	Description of measures to mitigate emissions and results achieved.	8-11
A1.6	Description of how hazardous and non-hazardous wastes are handled, reduction initiatives and results achieved.	8-11
A2 Use of Resources		
General disclosure	Policies on the efficient use of resources, including energy, water and other raw materials.	11
A2.1	Direct and/or indirect energy consumption by type (e.g. electricity, gas or oil) in total (kWh in '000s) and intensity (e.g. per unit of production volume, per facility).	24
A2.2	Water consumption in total and intensity (e.g. per unit of production volume, per facility).	24
A2.3	Description of energy use efficiency initiatives and results achieved.	11
A2.4	Description of whether there is any issue in sourcing water that is fit for purpose, water efficiency initiatives and results achieved.	10-11; There was no issue in sourcing water that is fit for purpose.
A2.5	Total packaging material used for finished products (in tonnes) and, if applicable, with reference to per unit produced.	24
A3 The Environment and Natural Resources		
General disclosure	Policies on minimising the issuer's significant impact on the environment and natural resources.	12
A3.1	Description of the significant impacts of activities on the environment and natural resources and the actions taken to manage them.	12

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Main category	Content	Page index and remarks
B1 Employment		
General disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to compensation and dismissal, recruitment and promotion, working hours, rest periods, equal opportunity, diversity, anti-discrimination, and other benefits and welfare.	13-14
B1.1	Total workforce by gender, employment type, age group and geographical region.	25
B1.2	Employee turnover rate by gender, age group and geographical region.	25
B2 Health and Safety		
General disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to providing a safe working environment and protecting employees from occupational hazards.	14-16
B2.1	Number and rate of work-related fatalities.	25
B2.2	Lost days due to work injury.	25
B2.3	Description of occupational health and safety measures adopted, how they are implemented and monitored.	14-16
B3 Development and Training		
General disclosure	Policies on improving employees' knowledge and skills for discharging duties at work. Description of training activities.	17
B3.1	The percentage of employees trained by gender and employee category (e.g. senior management, middle management).	Not disclosed
B3.2	The average training hours completed per employee.	17
B4 Labour Standards		
General disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to preventing child and forced labour.	17-18
B4.1	Description of measures to review employment practices to avoid child and forced labour.	
B4.2	Description of steps taken to eliminate such practices when discovered.	
B5 Supply Chain Management		
General disclosure	Policies on managing environmental and social risks of the supply chain.	18-19
B5.2	Description of practices relating to engaging suppliers, and how they are implemented and monitored.	

Main category	Content	Page index and remarks
B6 Product Responsibility		
General disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to health and safety, advertising, labelling and privacy matters relating to products and services provided and methods of redress.	19-22
B6.1	Percentage of total products sold or shipped subject to recalls for safety and health reasons.	20
B6.2	Products and service related complaints received and how they are dealt with	20
B6.3	Description of practices relating to observing and protecting intellectual property rights.	20
B6.4	Description of quality assurance process and recall procedures.	19-20
B6.5	Description of consumer data protection and privacy policies, how they are implemented and monitored.	21-22
B7 Anti-corruption		
General disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to bribery, extortion, fraud and money laundering.	22
B7.1	Number of concluded legal cases regarding corrupt practices brought against the issuer or its employees during the reporting period and the outcomes of the cases.	
B7.2	Description of preventive measures and whistle-blowing procedures, how they are implemented and monitored.	
B8 Community Investment		
General disclosure	Policies on community engagement to understand the needs of the communities where the issuer operates and to ensure its activities take into consideration the communities' interests.	22-23
B8.1	Focus areas of contribution (e.g. education, environmental concerns, labour needs, health, culture, sport).	
B8.2	Resources contributed (e.g. money or time) to the focus area.	